



WESTERN COVENTRY FIRE DISTRICT

1110 Victory Highway, Greene, Rhode Island 02827

Phone (401) 397-7520, Fax (401) 397-1084, www.wcfd.net

Board of Directors Meeting, Thursday, 26 March, 2020 7:00 P.M.

Due to the COVID-19 Emergency this meeting will be accessible by phone
only

AGENDA

To protect the health and well-being of our Citizens, Board & Fire Dept. Personnel during the COVID-19 emergency, the Western Coventry Fire District's March 26, 2020 Board meeting can be accessed by utilizing this phone number: 781-448-4223 and when prompted enter PIN-29938

(Agenda Posted 24 March, 2020)

1. Call to Order and Attendance.
2. Emergency evacuation procedure announcement.
3. Confirmation of required meeting posting and quorum.
4. Acceptance of 4 March, 2020 meeting minutes. *
5. Chiefs Report to include: *
 - Department's operational and administrative activity for the past month of February 2020.
6. Treasurer's Report to include: *
 - The District's financial accounting activity for the past months of December 2019 & February 2020.
 - Approval of Treasurer's Report.
7. Tax Collector's Report to include: *
 - Tax collection activity for the past month February 2020.
 - Approval of 2019-2020 abatements.
 - Approval of Tax Collector's Report.
8. Clerks comments.
 - Annual Meeting checklist.
9. Consideration and Discussion of possible date change and procedure of the Annual Meeting due to COVID19*
10. 2020-2021 budget preparation work session and Annual Meeting Packet Preparation. *
11. Open Forum.
12. Schedule next B.O.D. meeting .
13. Adjournment. *

*Votes may be taken

Board of Directors

Stephen Bousquet, Richard Holt, Ken Jackson, Raquel Storti.

District Officers

WCS Mays III – Moderator, Joan Smith – Tax Collector, Glenn Underwood – Treasurer, Mariann Gardener – Clerk,

Chief

James Cady

“Note: Secretary of State web site posting instructions for minutes of this meeting:

*Unofficial minutes must be posted on or before, 16 days after the date of this meeting, but no later than 7 days prior to the next regularly scheduled meeting, whichever date is earlier. +**

Note: The next regularly scheduled meeting is scheduled for 04/16/2020.

Annual Meeting scheduled for 4/06/2020 pending

*Official minutes must be posted on or before, 30 days after the date of this meeting regardless if not reviewed by the body or chairperson of the body. **

(If the minutes have not been reviewed by the chairperson of the body, normally done at the next regularly scheduled meeting of the body, and/or not authorized for posting on the SOS website, the minutes must be reviewed by the chairperson of the body within 10 days, make all necessary and agreed upon changes/corrections, and repost the minutes on the SOS website as*

“Official Minutes as Amended.”

(+) As a precautionary measure, the above posting requirement dates are five (5) days earlier than the timely filing limits set by the RI Open Meetings Act § 42-46-7, ‘Minutes.’”